


Worksource Bend - Workshop Schedule

May 2019

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
		Intro to Computers 8:45 - 11:45		Applying Online 9-11
			Open Lab	
		1	2	3
Word 1 8:45 - 11:45	Interviewing Preparation 9-11	Word 2 8:45 - 11:45	Word 3 8:45 - 11:45	Writing Resumes In Word 2 - 4
Scholarship/Training Orientation 1-2	Open Lab			
6	7	8	9	10
Excel 1 8:45 - 11:45		Excel 2 8:45 - 11:45		Excel 3 8:45 - 11:45
Scholarship/Training Orientation 1-2	Open Lab	Resumes/Cover Letters 9-11	Open Lab	
13	14	15	16	17
Power Point 9- 12		Power Point 2 9 -12	LinkedIn/Networking 9-11	
Scholarship/Training Orientation 1-2	Open Lab	Interviewing Preparation 9-11		Open Lab
20	21	22	23	24
	Memorial Day Worksource Closed	Resumes/Cover Letters 9-11	Keyboarding 9- 11	Intro to Computers 8:45 - 11:45
	Open Lab		Open Lab	
	27	28	29	30
				31

Worksource Bend
1645 Forbes Road
Bend, Oregon
541.388.6070
www.coic2.org



Computer Classes are Free!
CLASS SIZE IS LIMITED TO 14 SEATS- Register Online!



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If you need Accommodations and/or materials in Alternate Format please give a five day notice