

**Central Oregon Intergovernmental Council
Board Meeting Minutes**

Date: December 6, 2018	City of Redmond Public Works Department 243 E Antler Ave., Redmond, OR	Prepared by: B. Taylor Reviewed by: K. Friend
<p>County Commissioners: Wayne Fording, Jefferson County; Tony DeBone, Deschutes County, and Jerry Brummer, Crook County City Councilors: Bruce Abernethy, City of Bend; Gail Merritt, City of Prineville; Jay Patrick, City of Redmond; Connie Briese, City of La Pine; Bartt Brick, City of Madras; Chuck Ryan, City of Sisters; John Chavez, city of Metolius, and Louie Pitt, Confederated tribes of Warm Springs . Appointed Representatives: Katie Condit, Deschutes County. COIC Staff: Karen Friend, Executive Director; Michelle Williams, Fiscal Services Manager; Scott Aycock, Community and Economic Development (CED) Manager; Janel Ruehl, CED Program Coordinator; Andrea Breault, Senior Transit Planner; Penny Newton, Adult WorkSource Program Manager; Josh Lagalo, Youth Employment and Training Manager; Jane Foote, Human Resource Manager, and Mike Derrickson, Medical Ride Brokerage Manager. Guest: Rika Ayotte, Executive Director of Discover Your Forest.</p>		
Agenda	Discussion	Action Item
Call to Order	Chair Fording called the COIC Board Meeting to order at 5:34 pm. Introductions from all those in attendance were made.	
Public Comment	No public comment	
Consent Agenda	<p>Commissioner DeBone made a motion to approve the consent agenda consisting of minutes from the September 6, and September 11, 2018 meeting; the financial report for October; October’s Cascades East Transit and Cascades East Ride Center monthly management report, and the staff report for December. Major Chaves seconded the motion; the motion carried.</p> <p>Chair Fording asked Rika Ayotte with Discover Your Forest to come before the Board and accept a check from COIC in the amount of \$7,242. Ms. Friend reminded the Board that when COIC started service up Lava Butte they were unsure of what amount of fare would be needed to cover the cost of service so Discover Your Forest stepped up as a partner and offered an MOU that stated if the cost isn’t covered with fares, they would cover the cost and conversely, if there was an excess, any excess would be split between the two entities. Ms. Friend noted for the last 4 years, there has been an excess over expenditures and to date, Discover Your Forest has received over \$20K from the Lava Butte partnership with COIC.</p> <p>Ms. Ayotte thanked COIC and noted that their mission is to improve visitor’s experiences and having the</p>	<p>Motion: Commissioner DeBone made a motion to approve the consent agenda consisting of minutes from the September 6, and September 11, 2018 meeting; the financial report for October; October’s Cascades East Transit and Cascades East Ride Center monthly management report, and the staff report for December. Major Chaves</p>

	<p>bus service allows visitors who could not access the butte the opportunity to visit the monument, as well as have a geology lesson while at the top. In addition, visitors are made aware that a portion of the fares charged are used to support improvements to Lava Butte. She added that Lava Butte is a great model for how one can partner with public transportation on public lands.</p>	<p>seconded the motion; the motion carried.</p>
<p>Oregon Transit Association Appointment</p>	<p>Ms. Friend informed the Board that COIC is a member of the Oregon Transit Association. She noted that Oregon Transit Association was critical in the transit portion of HB2017 and consists of a group of transit managers from across the state of Oregon. Ms. Friend added that COIC – CET is one of the few transit organizations that has a dedicated seat on the Board; with the rest of the positions being at-large positions. Ms. Friend reported that due to her retirement, it is up to the COIC Board to appoint her replacement to the Oregon Transit Association Board to represent COIC-CET.</p> <p>Ms. Friend informed the Board that she spoke with Tammy Baney about the position however, Ms. Baney currently serves on the Oregon Transportation Commission and would prefer not to be the seat due to her current obligations and they agreed to recommend that the Transportation Manager, Michelle Rhoads be appointed as the representative for COIC-CET. Ms. Friend requested from the Board that they formally appoint Ms. Rhoads to the Oregon Transit Association. Councilor Abernethy moved to approve and appoint Transportation Manager, Michelle Rhoads to represent COIC-CET on the Oregon Transit Association Board, Commissioner Brummer seconded; the motion carried.</p>	<p>Motion: Councilor Abernethy moved to approve and appoint Transportation Manager, Michelle Rhoads to represent COIC-CET on the Oregon Transit Association Board, Commissioner Brummer seconded; the motion carried.</p>
<p>Central Oregon Area Commission on Transportation Appointment</p>	<p>Ms. Friend informed the Board that she currently has a seat on the Central Oregon Area Commission on Transportation (COACT) representing transit. She noted that similar to the Oregon Transit Association, Ms. Baney is unable to serve due to her obligations with the Oregon Transportation Commission thus they would like to recommend Transportation Manager, Michelle Rhoads serve on the committee. Ms. Friend added that COACT has an alternate position as well and the recommendation for the alternate position would be for Senior Transit Planner, Andrea Breault. Ms. Friend requested the Board formally appoint Transportation Manager, Michelle Rhoads to serve on the Central Oregon Area Commission on Transportation with Senior Transit Planner, Andrea Breault to serve as the alternate.</p> <p>Commissioner DeBone moved to formally appoint Ms. Rhoads to serve on the Central Oregon Area Commission on Transportation, with Ms. Breault serving as the alternate. Councilor Abernethy seconded; the motion carried.</p>	<p>Motion: Commissioner DeBone moved to formally appoint Ms. Rhoads to serve on the Central Oregon Area Commission on Transportation, with Ms. Breault as an alternate. Councilor Abernethy seconded; the motion carried.</p>
<p>Approval of Youth Policies</p>	<p>Youth Employment and Training Manager, Josh Lagalo was introduced to the Board. He informed the Board that the Youth Incentive Policy and the Education and Training Program Manager policy have been in place prior however it is the first time they have been brought before the Board for formal approval.</p> <p>Mr. Lagalo reported that currently COIC does not use the incentive policy however, up until last year the</p>	<p>Motion: Councilor Abernethy moved to formally approve and adopt the youth incentive policy. Councilor Chavez</p>

	<p>incentive policy was used. The incentive policy is where youth are paid a daily rate but because his budget is in good shape he felt it better training for the youth to be paid an hourly wage. Mr. Lagalo noted that in the event there is a program or design change or budget constraints that would necessitate the need to go back to the incentive pay; he would like to keep the policy.</p> <p>Ms. Friend informed board that while staff was looking through and cleaning up policies it was discovered that there were a number of policies that have been operating as policies but approved by a policy committee consisting of staff formed by the previous Executive Director. Since policies need to be approved by the Board, the policies in question have been brought before the Board today for formal approval. She added that the request before the Board is to formally approve the policies.</p> <p>Councilor Brick asked if the \$40 per day incentive includes days the student(s) are in class. Mr. Lagalo noted that youth in the work-ed are generally out in the field 3-days per week with 2-days per week in class working on credit recovery or GED. The youth only get paid when they are out in the field however, if they miss a day of school, they are required to make up a day unpaid.</p> <p>Councilor Briese inquired as to how much the students in the work-ed program were being paid hourly. Mr. Lagalo noted that the students earn minimum wage.</p> <p>Councilor Abernethy moved to formally approve and adopt the youth incentive policy. Councilor Chavez seconded; the motion carried.</p> <p>The Training and Support Service Guideline policy was reviewed. Mr. Lagalo noted the policy outlines how COIC uses WIOA 1B dollars for paying for training and support services for WIOA 1B eligible youth. He added the policy follows the letter of the law regarding how COIC uses dollars to spend on support services COIC can offer. For example, assistance with transportation and housing uses verbiage the Department of Labor requires and support services provided must be directly related to the participant's plan and availability of funding.</p> <p>Ms. Friend added that it may seem strange to have a policy in place noting COIC will follow the law however; it is a requirement.</p> <p>Mr. Lagalo added that there is also a strict protocol regarding how payments are made and documented. For example, if the organization covers the cost of a youth's driver's license, they must submit a copy of the receipt and form from the DMV, in addition to paperwork stating why the payment was needed, if it</p>	<p>seconded; the motion carried.</p> <p>Motion: Councilor Briese moved to approve the COIC Training and Support Service Guideline policy, Councilor Abernethy seconded; the motion carried.</p>
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	<p>was necessary and that there were no other resources available. Furthermore, two people must approve the request prior to sending to Fiscal and the person who submits the paperwork cannot be one of the people who approve the request. As a result the paperwork is triple checked to ensure compliance with the Department of Labor.</p> <p>Councilor Briese moved to approve the COIC Training and Support Service Guideline policy, Councilor Abernethy seconded; the motion carried.</p>	
<p>Approval of Adult Policies</p>	<p>Adult WorkSource Program Manager, Penny Newton was introduced to the Board. Ms. Newton noted that similar to the Youth policies, the five policies brought before the Board for the Adult Programs have also been in place but never brought before the Board for formal approval.</p> <p>The policy for Protection of Confidential Information and Data was discussed. It was noted that the policy was established to ensure protection of confidential customer information. Ms. Newton informed the Board that personal information required for WIOA eligibility is maintained in the customer audit file, locked in the administrative office; staff use the customer working files that do not contain any confidential information such as social security numbers, family ages, birthdates, etc.</p> <p>Councilor Abernethy suggested reviewing all five policies prior to making a motion for approval.</p> <p>The Support Services Policy was reviewed. It was noted that similar to the Youth Support Services policy, they are required to have the policy to show they are following all federal guidelines related to support service payments. Ms. Newton added that while similar to the Youth policy, they do have a few differences, for example needs related payments. Ms. Newton reported that they currently do not provide any needs related payments but they are hopeful in the future if they have the funds to provide needs related payments they want to ensure they were included in the policy.</p> <p>Councilor Abernethy inquired how they decide what they have the right to provide and what they do provide. Ms. Newton replied that they are required to spend a certain amount of funding on training therefore most of the funding goes towards training and training support which does not leave much left over for support dollars.</p> <p>On The Job (OTJ) Training Policy was reviewed. Ms. Newton noted that COIC is required to have this policy for any OTJ customer. She added the policy follows policies of the East Cascades Workforce Investment Board, Community Colleges Workforce Development and the Dept. of Labor when writing and managing the On The Job training contracts to stay in line with Federal law and what is required. Ms. Newton</p>	<p>Motion: Councilor Abernethy moved to approve the following policies: WIOA Protection of Confidential Information and Data, Support Services Policy, On the Job Training, Priority of Service Policy and Self-Sufficiency. Appointed Representative Ms. Condit seconded the motion; the motion carried.</p>

	<p>reported the self-sufficiency wage was hard to gauge because everyone’s self-sufficiency is different so now when writing an OJT contract they require employees to pay at least \$2 over minimum wage.</p> <p>Councilor Abernethy inquired if East Cascades Workforce Investment Board is the same as East Cascades Works. It was noted that East Cascades Workforce Investment Board is the Board for East Cascades Works.</p> <p>Priority of Service Policy was reviewed. Ms. Newton informed the Board that when funding is limited, they are required to put a priority of service policy in place. She added that what it entails is when two people come in wanting training, they look at the priority of service to determine who receives access to a service earlier or instead of a non-covered person. Ms. Newton added the policy is detailed because it includes definitions of covered individuals including veterans, eligible spouse of veterans, low income, etc.</p> <p>The final policy reviewed was the WIOA Self-Sufficiency Policy. Ms. Newton reported that the Self-Sufficiency policy is a policy that is required when COIC is paying for training for someone; it is in the hopes that when the person gets out of training, they will be earning a livable wage.</p> <p>Ms. Newton noted that a self-sufficiency calculator is used to determine what the customer will have left after paying bills. The goal is to provide training that will result in employment that meets the customer’s monthly household financial obligations without the aid of public assistance when complete.</p> <p>Appointed Representative Ms. Condit inquired how priority populations are determined for example low income, etc. Ms. Newton replied that the priority populations are determined and adopted by the Federal Government.</p> <p>Councilor Abernethy moved to approve the following policies: WIOA Protection of Confidential Information and Data, Support Services Policy, On the Job Training, Priority of Service Policy and Self-Sufficiency. Appointed Representative Ms. Condit seconded the motion; the motion carried.</p>	
<p>Rural Equitable Economic Development Project Dues Request</p>	<p>CED Program Coordinator, Janel Ruehl reminded the Board that COIC-CED received a grant two years ago for equitable economic development regional scale projects. She added that the grant helped fund the Sisters vision action plan that she and Major Ryan were involved with. In addition, along with matches from cities and counties, work has also been done in La Pine, Madras, and Prineville.</p> <p>Ms. Ruehl noted that he majority of the match is being provided by partner organizations however COIC was required to develop a total of \$7500 in local cash match over two years. Mr. Ruehl said the COIC</p>	<p>Motion: Councilor Abernethy moved to approve the \$3750 capacity fund dues request for the Meyer Memorial Trust Equitable Economic Development</p>

	<p>Board generously approved the first half of the match and this request is for the remaining \$3,750 to complete the cash match requirement. Ms. Ruehl added that accomplishments the grant help fund were outlined in meeting material the Board received and asked if anyone had any questions.</p> <p>Appointed Representative Ms. Condit inquired if the match comes out of the capacity fund. Ms. Friend noted that yes, it would come out of the fund.</p> <p>Councilor Abernethy moved to approve the \$3750 capacity fund dues request for the Meyer Memorial Trust Equitable Economic Development Project, Councilor Chavez seconded; the motion carried.</p> <p>Councilor Brick added that the economic development projects in Madras specifically, the Madras “First Thursdays,” have been very successful.</p>	<p>Project, Councilor Chavez seconded; the motion carried.</p>
<p>US Census Participant Statistical Areas (PSAP) Program Dues Request</p>	<p>Community and Economic Development Manager, Scott Aycock was introduced. Mr. Aycock informed the Board that COIC has been asked by the US Census Bureau to complete the participant statistical areas program (PSAP) update for the Central Oregon region. He said the PSAP is a process done ahead of the 10-year census and enables individual communities to change the lines on maps as appropriate. Mr. Aycock added that the last time the process was done it identified data for Tumalo and Three Rivers; areas where data did not exist before the process.</p> <p>Mr. Aycock reported that the process is ideal for areas where there has been boundary changes or areas that make more sense to split in two for separate data. He noted it also helps with funding if they need to explain population or demographics for a grant.</p> <p>Mr. Aycock said COIC’s role would be to coordinate the process, reach out to planners and community economic developers and return information to the census bureau. Mr. Aycock informed the Board that there isn’t a match and the last time COIC requested money for this process, approximately 10-years ago, they had asked for \$2500 but are asking for \$3000 assuming the process remains the same but budgeting more for time.</p> <p>Chair Fording inquired about the number of new areas they can add to a map. Mr. Aycock replied that while there is not a limit on areas, there are limits to population and density. He added that when he was looking through list of census it jumped out at him that data did not exist for Crooked River Ranch or Juniper Canyon; two areas that it would make sense to incorporate.</p> <p>Councilor Brick inquired as to how Crooked River Ranch is assigned currently. Mr. Aycock replied that in</p>	<p>Motion: Councilor Briese moved to approve the dues request for the US Census Participant Statistical Areas Program of \$3000, the motion was seconded by Councilor Abernethy; the motion carried.</p>

	<p>addition to counties and cities, and dedicated areas like Warm Springs, there are acres of land that can extend as far as the mountains consisting of hundreds of square miles thus data for Crooked River Ranch is most likely part of a miscellaneous area therefore there is a need to plan and draw lines where they should be rather than where they are automatically drawn by the census bureau.</p> <p>Appointed Representative Ms. Condit inquired if COIC did not take on the process, would the maps remain unchanged. Mr. Aycock noted that in larger communities, such as the City of Portland, the Metro manages the process themselves however in more rural communities they request the assistance of regional aggregators.</p> <p>Councilor Briese asked how they align existing boundaries for example school and park boundaries. Mr. Aycock noted that they work with planners to align the boundaries as best they can; a process that takes several steps.</p> <p>Councilor Briese moved to approve the dues request for the US Census Participant Statistical Areas Program of \$3000, the motion was seconded by Councilor Abernethy; the motion carried.</p>	
<p>2019 Regional Transit Master Plan Project Dues Request</p>	<p>Senior Transit Planner, Andrea Breault was introduced to the Board. Ms. Breault informed the Board that the COIC-CET is requesting funds for two planning projects underway. The major project is to update the regional master transit plan which was recently kicked off with the assistance of consultants and is now in the data analytic sharing phase. This process will provide the plan that the Counties, as the qualified entities for STIF dollars will need to access those dollars. Ms. Breault said the important piece of the process is to make it interactive to assure local areas such as Jefferson, Deschutes and Crook counties complete their plans by taking the information from their jurisdictions and putting it in their section of the plan to use towards localized and regional transportation planning. Ms. Breault said the second project underway is to assist the Counties with the administration of the required processes to access the Statewide Transportation Improvement Funds (STIF). She added that they are working with Warm Springs, Jefferson, Crook and Deschutes county to ensure they will complete the necessary processes and be able to expand transportation services in Central Oregon.</p> <p>Ms. Breault reported that of the \$10,000 dues request; \$6,400 of the requested funds will be used to meet the required match for the TGM grant that will update the master plan and the remaining \$3,600 will match dollars requested from the counties specific for administering and supporting the Tribe and Counties through all of the STIF requirements including processing STIF applications for Warm Springs, Crook, Jefferson and Deschutes counties.</p>	<p>Motion: Councilor Patrick moved to approve the \$10,000 dues request for the Regional Transit Master Plan; \$6400 for the required match and \$3,600 for the STIF applications; Commissioner Brummer seconded; the motion carried.</p>

	<p>Chair Fording inquired if the funding is helping counties with their HB2017 funding. Ms. Friend reported that instead of asking the Counties for the entire amount needed to support these processes, these dollars would match the dollars requested and show that COIC has the expertise and is also invested in assuring best use of dollars for Central Oregon by supporting each Counties processes. Ms. Friend added that it is important to show COIC is invested in the process to pay for staffing and support the Counties on behalf of the entire Central Oregon area.</p> <p>Ms. Friend added that \$6,400 dues request is part of a bigger planning grant, one that COIC has secured \$18K of the match but needed an additional \$6K. This plan update will meet the Counties obligations for a plan. Ms. Breault noted that the plan is projected to 2040 to mirror other counties and cities regional plans they are working with so everyone is on the same timeline.</p> <p>Councilor Abernethy noted that after the dues requests are funded, the capacity fund would be approximately \$44K and asked how that amount compared to this time in past years and if there are any additional dues request on the table. Ms. Friend noted that the organization is on track, and in good shape, especially because there is now a bigger dues fund.</p> <p>Councilor Briese asked if the \$6400 was contingent on counties approving their funds for the project. Ms. Friend noted that the \$6400 needs to happen regardless of counties due to the required match for the TGM grant. Ms. Friend reminded the Board that the counties have agreed conceptually to allow COIC to be the administrative entity on their behalf. She added that staff is committed to identifying and helping communities identify their highest priorities and then determine how and who would be best to operate those priorities.</p> <p>Councilor Patrick moved to approve the \$10,000 dues request for the Regional Transit Master Plan; \$6400 for the required match and \$3,600 for supporting the Counties through the STIF required processes; Commissioner Brummer seconded; the motion carried.</p>	
<p>Executive Director Report</p>	<p>Ms. Friend informed the Board this was her last Executive Director report for the Board.</p> <p>Ms. Friend reported that the Confederated Tribes of Warm Springs passed a resolution to join COIC, sending a representative to tonight’s Board meeting. She welcomed Warm Springs as a formal member of the Central Oregon Intergovernmental Council.</p> <p>Ms. Friend reported that ECWIB has delayed their procurement process until 2020; a process usually undertaken in January for WIOA services that both Youth and Adult E&T departments manage.</p>	

Ms. Friend said, as noted, staff has been working with counties for their STIF administrative support and has entered into a formal agreement with Jefferson and Crook counties and are working with Warm Springs and Deschutes for the final formalized agreements.

Ms. Friend reminded the Board that there will not be a January Board meeting due to all Board appointments ending December 31 as required by our bylaws. She asked the Board members to consider making their upcoming elected appointments for 2-years unless their commission or council does not allow, to ensure continuity and allow a January meeting in the future year.

Ms. Friend informed the Board that at tonight's Executive Committee meeting, areas of representation were verbally agreed upon so that the County representatives can move forward with recommending that their county commissions formally approve their areas of representation, as well as appoint or reappoint members.

Ms. Friend gave an update to the Board with regards to the union concerns about Paratransit Services and their Paratransit contract concerns expressed to the Board at the last Board meeting by members of ATU 757 and concerned citizens. Ms. Friend noted that Paratransit Services had notified COIC that they had successfully negotiated and signed a collective bargaining contract with ATU 757. To be able to successfully negotiate a contract Paratransit Services had requested an increased amount of compensation and COIC-CET has entered into an agreement valid through April 2020. Ms. Friend noted that COIC-CET took \$75K including dollars from the Ride the River excess (which is usually saved for future development) to give Paratransit an increase in their contract by \$75K. Ms. Friend said the last analysis done indicated it would cost approximately \$100K for COIC to bring that service in house and since COIC drivers have superior benefits, it may be worth seriously considering when the contract is up for renewal. She added that staff would provide analysis and recommendations to the Board regarding which direction to go when the time is appropriate.

Ms. Friend informed the Board that COIC has not been receiving referrals from the Redmond school like they used to. She noted that they need a base of 25 students to sustain a program, but have fallen short of that number. A June 30, 2019 deadline has been set and if the student base has not materialized, the program will need to be suspended. She said conversations with school administration continue and a meeting will be arranged with the Superintendent when Tammy is on board. Ms. Friend added that COIC is a support organization and will do what they can to support the Redmond school. In addition Mr. Lagalo will continue to work with them for the work-ed program to set up a good methodology to

continue the work experience for the Redmond students without having a classroom in Redmond.

Councilor Partick reported that he knows the Superintendent well and asked if he could be included on the meeting. Ms. Friend noted that he would be invited and thanked him for his support.

Appointed Representative Ms. Condit inquired if there were other alternatives for Redmond classroom instructions rather than just stopping services. Ms. Friend replied they are hoping they can find a solution but if not, they will work to keep the work experience program in concert with Redmond School District; COIC wants to be a good partner.

Ms. Friend reported that two long-time employees with the Adult services team in Redmond have retired. She added that their positions will not be filled however, a current employee, Dana Dunlap, will be taking over the Redmond office.

Ms. Friend reminded the Board that the contract with Pacific Source is a risk contacts and what they are noticing is COIC-CERC is providing more rides and having higher expenditures but utilization is hanging just below where COIC-CERC would get a bump up in rates. Ms. Friend said one main area of concern is the same day rides because of the higher cost. She said if a person calls, PacificSource requires us to get them a ride however those rides are expensive because we are at the mercy of a provider. COIC-CERC has asked PacificSource if they would consider some parameters about same day ride provision to allow for efficiencies that would help off-set the higher costs. Ms. Friend added that in addition to the regular contract dollars, COIC-CERC has an opportunity to earn \$500K a year in incentives; which the organization has continued to earn however instead of creating a reserve that protects COIC from the risk, now the organization is using incentive dollars to pay the day to day operations costs. Ms. Friend said COIC-CERC has the money to cover the costs but the goal is to have the costs covered by contract dollars rather than incentive dollars and we are working with Pacific Source to get that in line by asking for parameters around the provision of same day rides, requesting a bump in rate at 2.75% utilization instead of 3% and by helping design incentive criteria to ensure it is attainable.

Ms. Friend reported that she has met with Ms. Baney once for a high level overview of the organization. Additionally, a luncheon was held for staff to meet Ms. Baney and was well attended with over 50 employees and their families in attendance. Ms. Baney's plan is to begin at COIC the first week of January. She will be learning the organization, meeting with department managers and reaching out to Board members to discuss goals for the organization. Ms. Friend reminded the Board that her last day with the organization is January 31, 2019 and at tonight's Executive Committee, the Committee approved

	<p>a proposal to make Ms. Friend available to Ms. Baney on an on-call basis, at an hourly wage, for limited hours at Ms. Baney’s discretion for three months.</p> <p>Commissioner DeBone thanked Ms. Friend for her years of service and the great job she has done with the Board and entire organization.</p> <p>Councilor Patrick added that when COIC started transit, Mr. Friend took on the project with band aids but made the project work and he feels that if it were not for Ms. Friend, Central Oregon would not have transportation. Ms. Friends said it has been really fulfilling for her to create something and she got to do that with the bus system; a really rewarding feeling for her. Ms. Friend thanked the Board for the opportunity.</p>	
<p>Regional Round Table</p>	<p>Councilor Brick, Madras, informed the group that Madras is dealing with the same issues as others, mainly lack of affordable housing and money for road repairs.</p> <p>Commissioner Brummer, Crook County, reported that the main thing underway for Crook county is long term planning specifically what will be needed in the next 5-20 years. In addition, the county is working with school districts as a community to figure out and work together regarding future bond needs.</p> <p>Councilor Merritt, Prineville, reported that Prineville has a new mayor for the first time in 8-years in addition to a couple new councilors. She added that the City Managers are doing a great job working on the Barnes Butte property.</p> <p>Councilor Ryan, Sisters, noted that they lost their City Manager after a year but because of the recruiting experience they gained the first time, they executed their second recruiting process in-house and were able to recruit Corey Misley from LaPine. Councilor Ryan reported that the Visioning process for Sisters has been a great process and thanked COIC’s Janel Ruehl, one of the visioning team leaders for her support throughout the process. He said they are in a phase now where strategies are complete and actions plans created; the hard part of execution is next and will continue through 2019 but it is a process he is excited about.</p> <p>Mr. Pitt, Confederated Tribe of Warm Springs, informed the group that after being an observer for a number of years, Warm Springs made it official and became an official member of COIC. He noted the tribes are in the process of figuring out how to get land given from the off-reservation treaty rights realized, as well as working to find a planner. He added the tribes approved a hemp project off reservation and council elections will begin next week. Mr. Pitt reported that they are in an emergency</p>	

	<p>situation with water and have been talking with the Federal Government as well as States to get help with a grant as well as the EPA about the water needs. Mr. Pitt reminded the group that Kaneta resort was closed down but they are still looking for a partner or partners to keep one of their traditions going since currently it is too expensive to compete with other newer resorts in Central Oregon. Mr. Pitt reminded the Board that Warm Springs is a uniquely different type of government and the Board will hear more about how the tribes are a distinct political entity. He thanked the COIC Board for keeping the door open for the tribes.</p> <p>Councilor Briese, La Pine, noted that their current City Manager is now Sister’s City Manager. She added that in La Pine, 3 out of 5 Council members will be new and many projects have been geared down with the exception of the transit center. She said they will be going after funding for that project in January.</p> <p>Commissioner DeBone, Deschutes County, reported that the county is dealing with managing growth, and transportation planning.</p> <p>Appointed Representative Katie Condit, Education, reported that about a year and a half ago, Better Together implemented a regional support system called Youth Career Connect, with partners such as COIC and EDCO. The project was piloted in Bend, Redmond and Madras and now will be expanded to Prineville and Sisters.</p> <p>Councilor Patrick, Redmond, reported that Redmond lost out to Bend with regards to the affordable housing project but is working with legislature to try and get two cities approved in Central Oregon. He added that only one seat changed in Redmond but it will be impactful.</p> <p>Councilor Abernethy, Bend, reported that at the last Bend City meeting, two issues, septic to sewer; essentially transitioning lots of land still on the septic system to sewer, and the dredging of Mirror Pond were discussed and are moving forward. He added that Sally Russel will begin serving as the first directly elected mayor of Bend and her council seat will be up for appointment once she begins her new role.</p> <p>Chair Fording, Jefferson County, noted that one new Commissioner will be coming on board. He added that the planning department is working on the transportation plan with the grant from ODOT.</p>	
Other Business / Announcements	There being no further business, Chair Fording adjourned the meeting of the COIC Board at 6:53 pm.	
Adjourn		