





# WorkSource Madras Calendar

Located at 281 SW 3rd Street \* Madras, OR 97741 \* (541) 475-7118

## December 2018

**\*\*\*\*\*YOU MUST REGISTER FOR WORKSHOP BEFORE ATTENDING\*\*\*\*\***



MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
3	4	5	6	7
NCRC Exam 1:30 pm - 5 pm				
10	11	12	13	14
			Resumes & Cover Letters 1 pm - 3 pm  Into to Computer 3 pm - 5 pm	
17	18	19	20	21
Word 3 pm - 5 pm			Interview Preparation 1 pm - 3 pm  Excel 3 pm - 5 pm	
24	25	26	27	28
	Office Closed for Holiday 			
31				
Resume & Cover Letters 3 pm - 5 pm				

**\*\*\*Registration instructions, go to [www.imatchskills.org](http://www.imatchskills.org), log in, under Resources select MyWorksource & Workshops\*\*\***

*A current Worksource registration & complete welcome process is required before attending your first workshop. Classes begin promptly.*

ECWIB and COIC/WorkSource is an equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities. If you need accommodations and/or materials in alternate format, please give a five day notice, call 541-548-8196.

**\*\*To ensure an optimum learning environment for all participants, children are not permitted in workshops\*\***