



Worksource Bend ~ Workshop Schedule

December 2018

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
Power Point 1 9-12 Scholarship & Training Orientation 1-2 Open Lab 1-3 3	Open Lab 4	Power Point 2 9-12 Resumes/Cover Letters 9-11 5	Scholarship & Training Orientation 10-11 6	Open Lab 9-1 Intro to Computers 2-4:30 7
Lab Closed/ Staff Training Scholarship & Training Orientation 1-2 10	Lab Closed/ Staff Training 11	Lab Closed/ Staff Training Interview Preparation 9-11 12	Lab Closed/ Staff Training Scholarship & Training Orientation 10-11 13	Lab Closed/ Staff Training 14
Word 1 8:45-11:45 Scholarship & Training Orientation 1-2 Open Lab 1-3 17	Open Lab 18	Word 2 8:45-11:45 Resumes/Cover Letters 1-3 19	Scholarship & Training Orientation 10-11 20	Word 3 8:45-11:45 Open Lab 1-3 21
Open Lab 24	Open Lab 25	Open Lab 26	Open Lab 27	Open Lab 28
Excel 1 8:45 - 11:45 Scholarship & Training Orientation 1-2 Open Lab 1-3 31				

Worksource Bend
1645 Forbes Road
Bend, Oregon
541.388.6070
www.coic2.org



Computer Classes are Free!
CLASS SIZE IS LIMITED TO 14 SEATS- Register Online!

If you need Accommodations and/or materials in Alternate Format please give a five day notice



Register online at
www.imatchskills.org
Log in and under resources
click on: www.inatchskills.org