



# WorkSource Redmond Calendar

Located at 2158 SE College Loop, Suite B \* Redmond, OR 97756 \* (541) 548-8196

## August 2017

\*\*\*\*\*YOU MUST REGISTER FOR WORKSHOP BEFORE ATTENDING\*\*\*\*\*



MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
	1	2	3	4
				9:00 - 11:30 Intro to Computers
				1:30 - 4:30 - Word 1
7	8	9	10	11
9:00 - 10:30 Resume & Cover Letter Development Workshop	9:00 - 11:00 Soft Skills Assessment	9:00 - 12:30 NCRC		
14	15	16	17	18
9:00 - 12:00 - Excel 1		10:00 - 11:30 Interview Preparation		
1:30 - 3:30 Hyperlinking the Labor Market				
21	22	23	24	25
		10:00 - 11:30 Interview Preparation		
28	29	30	31	
9:00 - 10:30 Resume & Cover Letter Development Workshop				

**\*\*\*Registration instructions, go to [www.imatchskills.org](http://www.imatchskills.org), log in, under Resources select MyWorksource & Workshops\*\*\***

*A current Worksource registration & complete welcome process is required before attending your first workshop. Classes begin promptly.*

ECWIB and COIC/WorkSource is an equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities. If you need accommodations and/or materials in alternate format, please give a five day notice, call 541-548-8196.

**\*\*To ensure an optimum learning environment for all participants, children are not permitted in**