

ATTACHMENT A

DRAFT Meeting Minutes

**Central Oregon Area Commission on Transportation
COACT
January 14, 2016**

Members:

Attendees: Alan Unger (Deschutes County), Andrea Blum (Sisters), Anne Graham (Redmond Alternate), Bill Braly (BPAC), Charlie Every (Trucking Representative), Cheryl Howard (BPAC Alternate), Matt Wiederholt (Rail Representative), Gary Judd (Aviation Representative), Gus Burril (Madras), George Endicott (Redmond), Jeff Monson (Transportation Options), Ken Mullenex (La Pine), Lonny Macy (Warm Springs), Mike Folkestad (Jefferson Co. Stakeholder Representative), Patrick Hanenkrat (Metolius), Andrew Spreadborough (Transit Alternate), Gary Farnsworth (ODOT), Wayne Fording (Jefferson County), Bob Bryant (ODOT Alternate).

Guests:

Seth Crawford (Crook County), John Condon (OSU Cascades), Cari Charlton (ODOT), Betty Roppe (Prineville), Suzie Papé (GTVP), Mike Hollern (Regional Solutions), Jerry Norquist (GTVP), Kahseuss Jackson (Warm Springs), Dennis Scott (La Pine), Bill Duerden (Redmond), Rob Hardie (ODOT), Peter Russell (Deschutes County), Tom Headley (Century West Engineering), Phil Steinbeck (Prineville), Michael Duncan (ODOT), Mike McHaney (Jefferson County), Bill Zelenka (Crook County), Chris Doty (Deschutes County), Brandon Mahon (Anderson Perry and Associates), Tyler Deke (Bend MPO), Joni Bramlett (ODOT), Barry Jordan (NAI Cascade), Chris Cheng (ODOT), Amy Pfeiffer (ODOT), Scott Smith (Prineville), Keith Witcosky (Redmond), Annette Liebe (Regional Solutions), Katie Parlette (ODOT), Nettice Honn (City of Redmond), Bob O'Neal (Crook County), Katie Parlette (ODOT).

Staff

Scott Aycock (COIC), Shelby Knight (COIC).

1. Call to Order and Introductions

Vice Chair Alan Unger called the meeting to order at 3:01 PM.

2. COACT Business

- a. Appoint COACT Chair and Vice Chair for 2016

George Endicott motioned to elect Alan Unger as 2016 Chair. Gus Burril Seconded. Alan Unger was elected Chair by consensus.

Ken Mullenex motioned to elect Commissioner Wayne Fording as 2016 Vice Chair. Charlie Every seconded. Wayne Fording was elected Vice Chair by consensus.

- b. Approve November 12, 2015, minutes

Wayne Fording motioned to approve the November 12, 2015, minutes. Ken Mullenex seconded. Minutes were approved by consensus.

3. Public Comments

There were no public comments

ATTACHMENT A

4. Connect OR VI and STIP/Enhance Update

a) Update on Applications and Process

Katie Parlette passed around 4 handouts; “2018-2021 STIP Timeline”, “Region 4-2018-21 STIP Enhance Proposals”, “ConnectOregon VI Application Review Process”, and “ConnectOregon VI Application Review Process”. Gary Farnsworth introduced the handouts as containing a timeline and a project list for both the ConnectOregon VI application process and the STIP/Enhance2018-21 update. Regarding the timelines for both, he stated that February/March will be the time in which COACT will be diving in to these processes with the Technical Advisory Committee and then back to the ACT meeting. Projects that were submitted as STIP/Enhance proposals and ConnectOregon applications that came in to the Region 4 geography (Central Oregon, Lower John Day, and South Central areas) are reflected in handouts #2 and #3. These proposals and applications are subject to a preliminary staff review process in order to make sure they meet particular requirements. Again, this process of review will begin in February and the March meeting will include a more detailed conversation regarding the projects that were submitted, how to process through them, and opportunity for discussion of the projects.

Alan Unger stated that by the March meeting we’ll have the modal committee reviews and rating sheets from different groups.

Gary Farnsworth clarified that this will likely happen at the May meeting for ConnectOregon. Between now and then, the focus is on the introduction and discussion of regional ConnectOregon applications and the Enhance proposals.

Gary Farnsworth stated that this round of the Enhance process will be slightly different than recent years. As region staff, COACT will prepare a preliminary model of how to identify priorities within the Enhance proposals. The ConnectOregon review process will begin with a look at Salem technical staff reviews as well as the input of the Modal Review Committees during February and March.

Gary Farnsworth noted that both ConnectOregon VI application reviews and the Enhance update process will be dealt with in COACT business simultaneously and that because of obvious overlap between the two project lists, it may prove to get confusing over time. The goal is to communicate in order to differentiate between the two throughout as best as possible.

Scott Aycock asked a process question and asked if we should anticipate an April Technical Advisory Committee meeting, ahead of the Regional Review Committee?

Gary Farnsworth responded that he anticipates that both February and April should include Technical Advisory Committee meetings. He expressed that he’d like to work with Scott Aycock on timing/scheduling regarding this.

Bob O’Neal asked for clarification that the determination of the STIP Enhance projects began in June?

Gary Farnsworth responded with yes and directed everyone’s attention to handout #1 the “2018-2021 STIP Timeline” for any schedule clarifications/questions. Members were encouraged to email or call him with any questions as well.

ATTACHMENT A

Alan Unger and Gary Farnsworth opened the floor for any final questions, comments, or any other COACT business. There were none.

5. Adjourn

Alan Unger adjourned the meeting at 3:09 PM.

DRAFT